

OUTSTANDING CLUB AWARD
ANNUAL REPORT FOR ACADEMIC YEAR
SEPTEMBER THROUGH AUGUST OF IMMEDIATE PAST ACADEMIC YEAR
SOUTHERN REGION ASSOCIATION OF COLLEGIATE BRANCHES
AMERICAN SOCIETY FOR HORTICULTURAL SCIENCE

I. Collegiate Branch
A. Advisor(s) _____

B. Campus Address _____

Advisor's Telephone No. _____

C. Officers for Club from September through August of Immediate Past Academic Year

Pres. _____

V. Pres _____

Sec. _____

Treas. _____

ACB Rep _____

Additional Officers: _____

D. Number of Active Members _____

Please attach a list of the general membership.

Approved: _____
Date Club President

Club Advisor Department Head

NOTE: The following outline **MUST** be followed in preparing your club report. Provide the requested information (on additional sheets) in the following sequence. Include each heading on your report form with as much detail as necessary for evaluation.

II. Club Activities (73 points).

- A. **Club Meetings (28 points).** From September to August of Immediate Past Academic Year (1 point for each meeting of the general membership, 3 additional points for a meeting of the general membership with a guest speaker from off-campus). Include the following for each meeting:
- Date of meeting
 - Number present
 - Program Title
 - Speaker(s)/affiliation
 - Additional comments
- B. **Trips (4 points).** Club sponsored off-campus trips for educational activities. Does not include trips to SR-ASHS or National ASHS Meetings. Include the place, dates, number participating and description of activities for each trip.
- C. **Workdays/Capital Improvements (3 points).** Work activities to develop projects not directly linked to fund raising activities such as maintenance of greenhouses, landscape or grounds. Please describe the activity.
- D. **Club Presentations (4 points).**
1. **Club Newsletter (2 points)**—distributed at least once a month. Please include a copy of the club's newsletter. Types of electronic communications can be included in this category.
 2. **Club Scrapbook and/or Yearbook (2 points).** A collection of photos, letters, articles on the club's activities. Please include an example of the club's yearbook if possible.
- E. **Shows, Field Days, Career Days (6 points).** Displays, tours or programs, set up to promote horticulture. May be set up by the club alone or in cooperation with other clubs or departments. Points awarded on the basis of the quality and time the club devotes to the activity. Please provide dates and describe the type of display/program and the club's role in these activities.
- F. **Sales Projects (8 points).** Projects for financing club activities. Points awarded on the basis of educational benefits gained for club members through these experiences. Please describe all sales projects.
- G. **Scholarships and Awards (5 points).** Presented by the club.
- Please include:
- Time
 - Recipient
 - Date Presented
 - Description
- H. **Judging Team members (2 points).** Points to be awarded for club member participation on a flower, fruit, vegetable or other horticultural judging team. Please include:
- Title of Contest

Date
No. of Club Members Participating

- I. **Social Activities** (7 points). Club sponsored parties and get-togethers with students, faculty or exchanges between clubs from other universities.
- J. **Miscellaneous Activities** (6 points). Any activities not included in any of the above categories. Please give dates and description of activities. Points to be awarded on the basis of the quality and quantity of such activities.
- III. Participation in ASHS Activities** (27 points).
- A. **Presentation of a Paper/Poster at an Annual Meeting Held During this Reporting Period** (8 points—4 points for each paper/poster). If more than 2 papers/posters were presented, please list in miscellaneous. Give complete citation from *HortScience* if available or include the meeting location, date, authors and title.
- B. **Representation by a Delegate at the Annual Meeting Held During this Reporting Period** (4 points). Please list names of delegates.
- C. **Publication of Articles in *Greenleaf*** (2 points for each article—maximum of 4 points). Please provide citation and/or a copy of the article.
- D. **Publication of an Article in the ACB Newsletter** (2 points for each article—maximum of 4 points). Please provide citation and/or a copy of the article.
- E. **Officer of SR-ACB or National ACB** (4 points). Please provide names and offices held.
- F. **Miscellaneous** (3 points). Please list any club participation in ASHS activities not included in any of the above categories. Please give dates and a description of the participation. Points awarded on the basis of the quality and quantity of such activities.

Awards will be presented to the top 3 clubs at the SR-ASHS ACB Business Meeting at the February Annual Meeting of SR-ASHS.

Submission

- **Deadline: October 15**
- **Mail original plus 3 copies of the completed application**
- **Mail to the ACB Faculty Advisor**
The Faculty Advisor name and address can be found in the Fall Newsletter.
The Fall Newsletter can be accessed on line at srashs.org